

To request a Time Extension (TE) or Alternative Diversion Requirement (ADR), please complete and sign this request sheet and return it to your Office of Local Assistance (OLA) representative at the address below, along with any additional information requested by OLA staff. When all documentation has been received, your OLA representative will work with you to prepare for your appearance before the Board. If you have any questions about this process, please call (916) 341-8199 to be connected to your OLA representative.

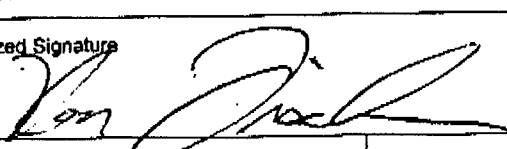
Mail completed documents to:

California Integrated Waste Management Board  
Office of Local Assistance, (MS 25)  
1001 I Street  
PO Box 4025  
Sacramento CA 95812-4025

### General Instructions:

For a Time Extension complete Sections I, II, III-A, IV-A, and V.

For an Alternative Diversion Requirement complete Sections I, II, III-B, IV-B and V.

<b>Section I: Jurisdiction Information and Certification</b> <i>All respondents must complete this section.</i>			
I certify under penalty of perjury that the information in this document is true and correct to the best of my knowledge, and that I am authorized to make this certification on behalf of:			
Jurisdiction Name City of San Bernardino		County San Bernardino	
Authorized Signature 		Title Director of Public Services	
Type/Print Name of Person Signing Ken Fischer	Date 8/02/05	Phone (909) 384-5140	
Person Completing This Form (please print or type) Linda Ceballos		Title Environmental Projects Manager	
Phone (909) 384-5549, ext. 3424	E-mail Address ceballos_li@sbcity.org		Fax (909) 384-5190
Mailing Address 300 N. "D" Street, 4th floor	City San Bernardino	State CA	ZIP Code 92418

## Section II—Cover Sheet

Board Meeting  
September 20, 2005  
This cover sheet is to be completed for each Time Extension (TE) or Alternative Diversion Requirement (ADR) requested.

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### 1. Eligibility

Has your jurisdiction filed its Source Reduction and Recycling Element, Household Hazardous Waste Element, and Nondisposal Facility Element with the Board (must have been filed by July 1, 1998 if you are requesting an ADR)?

- ☐ No. If no, stop; not eligible for a TE or ADR.
- ☒ Yes. If yes, then eligible for a TE or ADR.

### 2. Specific Request and Length of Request

Please specify the request desired.

☒ **Time Extension Request**

Specific years requested 2003, 2004, 2005

Is this a second request? ☒ No ☐ Yes Specific years requested.                       
(Note: Requests for an additional extension will need to address why the jurisdiction's efforts to meet the 50% goal by the end of the first extension were not successful.)

☐ **Alternative Diversion Requirement Request (Not allowed for Regional Agencies).**

Specific ADR requested                      %, for the years                     .

Is this a second ADR request? ☐ No ☐ Yes Specific ADR requested                      %, for the years                     .

(Note: Requests for an additional ADR will need to address why the jurisdiction's efforts to meet 50% by the end of the first ADR period were not successful.)

**Note:** Extensions may be requested anytime by a jurisdiction, but will only be effective in the years from January 1, 2000 to January 1, 2006. An original request for a TE/ADR may be granted for any period up to three years and subsequent requests for TE/ADR may extend the original request or be based on new circumstances but the total number of years for all requests cannot total more than five years or extend beyond January 1, 2006.



**Section IIIA—TIME EXTENSION**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's progress in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIA-1).*

- 1. Why does your jurisdiction need more time to meet the 50% goal? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

The City achieved 46% diversion in 2000 and was approved for the 2001/2002 BR as a Good Faith Effort (45% diversion for both years). However, due to significant commercial and residential growth increase, a reduction in staff, diversion decreased to 42% in 2003. Barriers hindering increased diversion include reduced staff, and disaster debris from the "Old Fire" and flooding, followed by rebuilding of homes destroyed during the fire, and staff time re-directed to efforts during and following the disaster. In addition, there has been an extraordinary increase in new construction in 2004-05.

In May 2003 the Environmental Projects staff was reduced from 4 full time staff and a manager to 3 full time staff and a manager. Additionally, the "Old Fire" that occurred in October of 2003, placed an additional strain on staff time and on programs. City staff that were not directly involved in fire clean up and recovery were assigned to staff the emergency shelter through January 2004. Fire clean up also increased landfill tonnage. Over one hundred homes burned during the "Old Fire", generating 766 tons of fire debris in 2003 and 1,057 tons in the first quarter of 2004. As a result of the "Old Fire", major flooding occurred in December 2003, and also December 2004 -January 2005. Environmental Projects staff was utilized for public information and community presentations. Though the City can claim deductions from disposal for the disaster debris, the disaster debris tonnage did not affect our diversion rate. The greater impact was on the redirection of staff time for so many months and the waste generated during the rebuilding and remodeling of property affected by the fires and floods, which took place in 2003 and 2004.

In 2004 the construction of single-family homes increased by 63% from the previous year. This increase has impacted basic services in the Public Services Department and the Development Services Department (planning and permitting). This 63% increase does not include the new homes that were rebuilt or remodeled after the fire/floods.

Because of staff shortages in other departments, in January 2005 the Environmental Projects Manager was temporarily reassigned to supervise Refuse Customer Service and the implementation of a new billing system. The duties of the Environmental Projects Manager were not reassigned during the six-month temporary assignment that ended June 30, 2005. Additionally, the Environmental Projects Division had one full time staff person leave on January 30, 2005. That position still remains vacant. During this time period, programs were maintained with a bare minimum of resources. The City has contracted with a consultant to review route sizes and services to determine the adequate staff size for our needs. The report is anticipated to be completed by August 30, 2005. Hiring additional staff will occur according to the recommendations in the report.

**Residential Curbside:** Currently the City distributes a semi-annual recycling newsletter to residents. The newsletter is not always kept or read by residents. A container labeling pilot program was conducted in 2001 to determine if a label placed inside the container lid would increase diversion and diversion in the pilot area increased 15%. Labels were placed inside the container lids because they would not adhere to the outside of the containers but the new containers will support labeling on the outside and will be installed by the vendor prior to shipment. The new containers are being distributed to new homes, as well as replacements for damaged containers.

**Commercial:** Because our commercial sector contributes 70% of our waste stream, we are focusing more attention to that sector and will add a dry route; will provide increased technical assistance and will improve diversion of commercial greenwaste by implementing more outreach and assessing containers assigned to generators.

**Buy Recycled Policy:** The City has had an informal procurement policy and has promoted the purchasing of green products and by October 2005 the City will implement a formal Buy Recycled policy, requiring all City Departments to place a priority on purchasing products with recycled content.

**School Recycling Program:** Barriers to improving campus recycling program were caused by staff turnover at local community college and earthquake retrofitting of buildings. City staff is working with the community college administration to implement an improved recycling program in phases as new construction is completed.

**Residential Curbside Greenwaste:** Contamination of residential greenwaste has been a barrier. In some service areas, it is as high as 50%. A multimedia campaign targeting the Spanish speaking population was conducted in 2004-05 with limited success. Based on our experience with that campaign, we have developed a new campaign that we believe will improve diversion by decreasing the high contamination rate.

**C & D Diversion Ordinance:** The City will implement an ordinance by December 2005 requiring projects over \$100,000 to provide documentation of 50% diversion. The City implemented C&D diversion as part of its internal projects, and prior to increased growth, C&D waste did not appear to be a significant portion of the City's waste stream. As a result, the City did not have a C&D Ordinance in place. The City believes implementing a C&D ordinance and expanding the diversion of materials beyond City projects, will address the problem.

~~September 30, 21, 2005~~~~Appendix 2~~**2. Why does your jurisdiction need the amount of time requested? Describe any relevant circumstances in the jurisdiction that contribute to the need for a Time Extension.**

The City is requesting an time extension to December 31, 2005, so that we can expand our existing programs; assess our staffing needs so they can be in alignment with our program implementation plans and future requirements; and to track the results of the modifications to programs, paying particular attention to C&D programs, commerical sector modifications and greenwaste quality control. We anticipate the City's new diversion programs to be fully implemented, by the end of the extension period and the programs will help the City achieve the 50% diversion goal.

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

Waste reduction evaluations and informational materials are made available to all interested businesses. Businesses participating in City's diversion programs are provided with waste evaluations, indoor and outdoor collection containers, educational materials, and ongoing program support.

The City encourages all sectors of the community to buy recycled-content products and to establish green procurement policies. The City provides assistance and information to those requesting it.

The City provides commingled curbside collection to residents. Educational materials to encourage participation in the program and to maximize diversion include: semi-annual "San Bernardino Recycles" Newsletter mailed to 76,500 households, PSAs on local cable stations, billboards on the sides of refuse vehicles, and information booths at community events.

150 businesses receive on-site recycling bin collection; an additional 383 businesses have commingled recycling service using a 96-gallon cart. Special arrangements are made for the collection/recycling of items not accepted in the commingled program, such as CRTs, carpet, wood, building materials, etc. Approximately 11% of the businesses located in the City are provided with recycling services by the City. There are aprx. 4,990 businesses sited in the City (Feb 2003) and other recycling services are provided to businesses, including a franchised hauler. We have attempted to monitor the State buildings and other government facilities not on City recycling service, and they would not provide the City with the contractor information.

The City provides refuse service to 42 of the 58 public schools in the San Bernardino City Unified School District and to 6 private schools. Additionally the City provides recycling service to California State University, San Bernardino.

The City provides commingled recycling service to 25 government facilities. Special arrangements are made with the varying locations for the collection of bulky items, large quantities, or items that are not part of the commingled program.

City provides recycling bins for the collection of cardboard at annual Route 66 Rendezvous. Approximately 115 compacted cubic yards of cardboard was collected at the 4-day event that attracted over 550,000 attendees in 2002. City provides recycling program at minor league baseball stadium collecting cardboard and beverage containers from attendees. City implemented a beverage container recycling program at the former National Orange Show Events Center and initial phase of the program was implemented during the month of September 2002, in the Sports Center. The program will be completed in 2003 with the recycling containers for attendees on the main grounds and at the racetrack.

The City collects greenwaste materials from residential and commercial sectors, providing residents in single-family units with one 96 gallon automated green container. City offers greenwaste service to apartment complexes and businesses. To encourage participation in the program, a rate reduction is offered for the collection of greenwaste and recyclables.

Concrete/Asphalt/Rubble material is generated by various City departments, as well as contractors and businesses. The material collected through City service is taken to 4th Street Rock for processing. C&D diversion also includes scrap metal, plate glass and ceramics that may be diverted in large quantities.

City conducts a wide variety of public education and outreach efforts including printed materials in English and Spanish; a "San Bernardino Recycles" newsletter to households twice yearly; calendars and newspaper ads; PSAs on the City's local cable channel; a message display board; information on our City web pages; the City sponsored and served on planning committee with CSU, San Bernardino to plan and offer the Environmental EXPO, an event focused on providing recycling and environmental info. to students, teachers and community members with an estimated attendance of over 8,000; booths at fairs; a Blight Busters program with school children; Staff participates in a minimum of six additional community events per year providing attendees with information about the City's recycling and environmental programs; and speaking at meetings.

Residential and commercial on-site collected materials are taken to a near-by MRF and greenwaste is taken to area processors for diversion and marketing.

4. Provide any additional relevant information that supports the request.

### **Section IIIB—ALTERNATIVE DIVERSION REQUIREMENT**

**Within this section, discuss your jurisdiction's progress in implementing diversion programs that were planned to achieve 50%. Provide any additional information that demonstrates "good faith effort." The CIWMB shall determine your jurisdiction's efforts in demonstrating "good faith effort" towards complying with AB 939. Note: The answers to each question should be comprehensive and provide specific details regarding the jurisdiction's situation.**

*Attach additional sheets if necessary—please reference each response to the appropriate cell number (e.g., IIIB-1.).*

**1. Why does your jurisdiction need and Alternative Diversion Requirement? Describe why SRRE selected programs did not achieve 50% diversion. Identify barriers to meeting the 50% goal and briefly indicate how they will be overcome.**

**2. Why is your jurisdiction requesting an Alternative Diversion Requirement in lieu of a Time Extension?**

**3. Describe your jurisdiction's Good Faith Efforts to implement the programs in its SRRE.**

**4. Describe any relevant circumstances in the jurisdiction that contribute to the need for an ADR. Provide any relevant information that supports the request.**

## Section IV A—PLAN OF CORRECTION

**A Plan of Correction is required by PRC Section 41820(a)(6)(B). The plan is fundamentally a description of the actions the jurisdiction will take to meet the 50% goal by the expiration of the Time Extension.**

*Attach additional sheets if necessary.*

Residential %		30%	Non-residential %		70%
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at:  www.ciwmb.ca.gov/ LGCentral/PARIS/Codes/ Reduce.htm					
2000-RC-CRB (Residential Curbside)	EXPAND	Labeling will be installed on the lids of all new ly issued and replacement carts. The labels will provide instructions to residents on what goes in each of their carts. This will increase awareness, and quality control, reduce contamination and increase diversion.	Refuse Fund	10/05	1%
2030-RC-OSP (Commercial On Site Pick up)	EXPAND	Expand commercial recycling by establishing a dry route. The goal is to identify 200 businesses to establish the dry route. Additional staff will be required to establish and service route. Provide technical assistance and semi-annual waste evaluations at the existing sites.	Refuse Fund	12/05	1%
2050-RC-SCH (School)	EXPAND	The School Recycling Program has been expanded to include a community college. The program is being implemented in phases due to new construction. Commingled recycling for purchasing and food services departments was implemented in 2003. Recycling for offices and students is being implemented as the new buildings are completed. Phase II, the completion of the Administration and Student Services buildings, will be completed by 12/05.	Refuse Fund	12/05	1%
3000-CM-RCG (Residential Curbside Greenwaste Collection)	EXPAND	A multi-media "Keep the Green Clean" campaign will be launched to reduce contamination of green waste and increase diversion. Some residential service areas experience as much as 50% contamination. This program is intended to improve awareness and quality control, resulting in increased diversion of cleaner material.	Refuse Fund	9/05	2%
3020-CM-COG (Commercial On Site Greenwaste Pick-up) 4060-SP-CA	EXPAND	Expand commercial greenwaste collection, with a focus on apartment complexes. The City will determine whether or not appropriate containers have been provided to generators and will make adjustments to meet their specific needs. At same time, City will increase outreach to improve participation and remind generators of the reduced cost of service.	Refuse Fund	9/05	1%
4060-SP-CAR (Concrete, Asphalt, Rubble)	NEW	City will establish a C&D diversion program that will require the project applicant to meet 50% diversion of waste for projects over \$100,000. Program requirements will be provided to applicant at time of permit application.	Refuse Fund	12/05	2%
Total Estimated Diversion Percent From New and/or Expanded Programs					8%
Current Diversion Rate Percent From Latest Annual Report					42%

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Total Planned Diversion Percent Estimated

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### PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPANDED	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED
1030-SR-PMT (Procurement)	EXPAND	The City will establish a Buy Recycled Procurement Policy for City employees and facilities.	10/05
6020-PI-ORD (Ordinance)	NEW	Establish a C& D Ordinance requiring 50% diversion for projects over \$100,000.	12/05
5010-ED-PRN (Print) and 5020-ED-OUT (Outreach)	EXPAND	City will expand its education and promotion of programs and increased technical assistance provided to the commercial sector, in particular promoting the City's on-site collection of recyclables and landscaping debris.  City will also increase its promotion to residents of the curbside services, the new labelling system, and how and what can be placed in the various containers.	12/05



## Section IV B—GOAL ACHIEVEMENT

**Goal Achievement describes the activities the jurisdiction will use to achieve the ADR.**  
*Attach additional sheets if necessary..*

Residential %		Non-residential %			
PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	FUNDING SOURCE	DATE FULLY COMPLETED	ESTIMATED PERCENT DIVERSION
Please use the Board's Program Types. The Program Glossary is online at: <a href="http://www.ciwmb.ca.gov/LG/Central/PARIS/Codes/Reduce.htm">www.ciwmb.ca.gov/LG/Central/PARIS/Codes/Reduce.htm</a>					
		Total Estimated Diversion Percent From New and/or Expanded Programs			
		Current Diversion Rate Percent From Latest Annual Report			
		Total Planned Diversion Percent Estimated			

## PROGRAMS SUPPORTING DIVERSION ACTIVITIES

PROGRAM TYPE	NEW or EXPAND	DESCRIPTION OF PROGRAM	DATE FULLY COMPLETED

**Section V – PARIS**

**Office of Local Assistance staff will be reviewing your Jurisdiction's Planning Annual Report Information System (PARIS) database printout as part of the evaluation of your request. Should the Jurisdiction have updates or revisions to the program implementation from the latest Annual Report submitted to the Board, please attach to the application the Jurisdiction's PARIS database printout showing updates or revisions.**

*Contact your Office of Local Assistance Representative at (916) 341-6199 for a copy of PARIS, or go to the Board's website at [www.ciwmb.ca.gov/LGCentral/PARIS/](http://www.ciwmb.ca.gov/LGCentral/PARIS/).*